

Semi-Annual General Meeting

Minutes
5:00pm to 6:30pm
January 24, 2013
CCIS 1-430

Attendance:

Chairperson: *Stephen Chin, ISSS President*

Minutes: *Michelle Trinh, ISSS Vice President Administration and Finance*

Membership: *Stephen Chin, Michelle Trinh, Colin Andrews, Hayley Johnson, Albert Vu, Cary Ma, Felicia Liang, Jesse Hill, Siman Panaych, Katherine Nguyen, Dragos Lungu, Shivani Vaza, James Hwang, EJ Kaite, Michael Zhao, Kelvin Tran, Victory Obiefuna, Cieran Tran, Hanhmi Huynh, Justin Quedado, Kim To, Sonali Khurana, Sherry Zhu, Nancy Tran, Victoria Pham, Justin Elliot, Ted Dong, Brittany Matenchuk, Matt Kerslake, Evan Sande, Chloe Speakman, Kevin Wehlage, Dao Cun Zeng, Mary Solomon, Jenna Lehr, Shauna Regan, Matthew Halma, Natalia Binczyk, Eric Duong, Arun Thomas, Crystal Szeto, Logan Smith*

0. INTRODUCTIONS

Introductory activities and refreshments.

Brief Introduction on Robert's Rules of Order.

1. CALL TO ORDER

Meeting called to order at 5:15 p.m.

2. APPROVAL OF MINUTES

1. **Motion** to approve the minutes of the last Semi-Annual General Meeting of September 24, 2012, as written. Proposed by Siman Panaych, seconded by Brittany Matenchuk. Motion is carried.

3. APPROVAL OF AGENDA

1. **Motion** to approve the agenda below, as written. Motion proposed Dragos Lungu, seconded by Siman Panaych. Motion is carried.

4. PRESENTATIONS

1. Your Five-Dollar Science Community Investment, presented by Jessica Nguyen, Director of Membership Fees.

Abstract: *This presentation will consist of an update to the current Faculty Association Membership Fee proposal, important notes on the upcoming campaign, as well as opportunity for student feedback and involvement.*

2. Science Week, presented by Brittany Matenchuk, Vice President Programming

Abstract: This presentation will consist of an update on the upcoming Science Week, to be hosted by the ISSS from February 4th to 8th. Learn more about the multiple events happening throughout the week, opportunities to get involved, and inside tips to getting the most out of Science Week!

3. The State of the ISSS and Survey Results, presented by James Hwang, Vice President Academic, and Stephen Chin, President.

Abstract: This presentation will provide an overview the current state of affairs of the ISSS, highlight items of importance since the previous Semi-Annual General Meeting, and review the vision of the ISSS as outlined in the 2012-2013 ISSS Strategic Plan. The presentation will also review the results of the survey conducted in the Fall semester.

4. Financial Statements, presented by Michelle Trinh, Vice President Administration and Finance.

Abstract: This presentation will provide an overview the current finances of the ISSS.

5. ACTION ITEMS

1. **Motion** to approve all changes to the ISSS Procedures Manual made since the last Semi-Annual General Meeting. Kevin Wehlage/Nancy Tran Motion is carried.
 - a. See attachment 2
 - b. Chloe: What happens if there is a fall reading week?
 - c. Stephen: If a reading week passes
2. **Motion** to approve all changes to the ISSS Constitution made since the last Semi-Annual General Meeting. Hayley Johnson/Victoria Pham. Motion is carried.
 - a. See attachment 3
 - b. EJ: What if the director switches programs?
 - c. Stephen: They can't be a faculty of science member and they can't be a director. If you're a faculty of business for example, you can still be a director. If any of those conditions are not passed, then they cannot be an honorary member.
 - d. Kevin: People who were not members, if you change the PM, they would be able to hold a director a position. I'm just confused why a non member would be able to hold a position where an honorary member does not
 - e. Stephen: The way it stands that if you're in a different faculty you can be an honorary member. Although the requirement is that you're not in the faculty, it's not a requirement for you to be a director.
 - f. Hayley: So basically, the honorary members who have made significant contributions to the Faculty of science where they are not in there. In order to apply for a directorship, you have to be in science. If someone switches halfway through, we want to keep them within the organization without kicking them out.
 - g. Arun: If you had someone who ran for a directorship position, and then they switch into the faculty of arts for example, so what exact procedures would

you do. Would you make them an honorary member without any protocol or would they still remain in the organization?

- h. Stephen: To be an honorary member you can't be an executive, councilor or director. If they switch faculties, they have the option in retaining their position as a director and finish their term. After they finish their term, they can become an honorary member.

6. DISCUSSION ITEMS

All members present are encouraged to ask questions about the past accomplishments of the ISSS, future projects and plans, the state of the Faculty, or any other matter relevant to the purview of the ISSS.

1. Science Student Feedback (SCI 5)

Marketing

Not effective methods:

- Emails
- Poster – have to be really careful since a lot of people don't look at the posters. Maybe have one big poster instead
- Twitter/Facebook – spamming on Facebook would also lead to people tuning it out (x3)

Effective methods:

- Class talks (x3)
- Website – “lovin’ the pie charts”
- Facebook/Twitter (x2)
- Posters (x2)
- Lawn signs

Different methods:

- Youtube campaign
- Flash mob
- Science poster board walking around high fiving more
- FREE STUFF/ FREE FOOD
- SCI 5 Ice sculpture in Quad
- Similar to the idea to the chalkboards (what you can do with five dollars and what we can do with five dollars)
- Take away one of the main ISSS services for a week

- Advertise in front of the urinals in the men's washroom

What would make you care more about SCI 5:

- Targeting the older students (x2)
- What would appeal to students more ex. Printing service vs. grad where they would not
- How it would affect classrooms – focus more on the advocacy part
- Giving you one point that would really entice you ex. Free stuff on a poster (something that is really popular with people)

7. INFORMATION ITEMS

8. ADJOURNMENT

Motion to adjourn the meeting at 6:44 p.m. Proposed by Dragos Lungu, seconded by Colin Andrews. Motion is carried.