

# The Interdepartmental Science Students' Society

Executive Meeting

Minutes

5:15 p.m.

February 29, 2012

CCIS 1-033

## **Attendance**

*Executives: Cian Hackett, Jessica Nguyen, Siwei Chen, Brett MacGillivray, Stephen Chin  
(arrived at 5:24)*

*Other: Brittany Matenchuk*

Chairperson: Cian Hackett

Minutes: Brittany Matenchuk (for Jennifer Weekes)

## **1. Call to order**

Meeting called to order at 5:19 p.m.

## **2. Approval of minutes**

**Motion** to approve the minutes of the last Executive meeting of February 15, 2012 as written. Siwei/ Jessica. Motion carried 4/0/0.

## **3. Approval of agenda**

**Motion** to approve the agenda below, as written. Siwei/ Jessica. Motion carried 4/0/0.

## **4. Old Business**

1.

## **5. New Business**

1. **Motion** to approve \$25 for candy to give out to participants at Discover Science. Jessica/Cian. Motion carried 3/0/2.
  - a. Catherine has requested this amount as she believes it will draw more people to the event, and allow an ISSS volunteer to explain the intent behind DS.
  - b. Brett: Abstain, I do not believe we need to spend money on candy to talk to our membership. I am neither against nor for the motion.
  - c. Jessica: I believe we should have something, along with pamphlets at the table.
  - d. Siwei: Discover science gets a lot of traffic.
  - e. Brett: Need more active volunteers. Enthusiasm is important.
  - f. Jessica: Agree with Brett, but would like to give out something.
  - g. Brett: why not give away something which can benefit the ISSS. Possibly something with branding/ ISSS information.

- h. Cian: I will let Dustin know that we should have ISSS information attached to the candy.
- 2. FAMF Facebook images, Siwei
  - a. Siwei: Having display pictures changed helps to promote the FAMF. Have you forwarded it to your directors?
  - b. Cian: I have.
  - c. Jessica: I have.
  - d. Brett: I will.
  - e. Stephen: I will.
  - f. Siwei: There are three, I have not sent them to everyone. I can tag people on them on Facebook, instead of emailing.
- 3. Wiki Discussion, Stephen.
  - a. Stephen: Currently contains two sections: individual Executive boxes, and a box for all executives together. There has been confusion on what goes in which box.
  - b. Siwei: apparently mine is too long. I've been under the impression that the individual boxes were for information for the incoming future executive only (not all others).
  - c. Stephen: It may be easier to have one section in the group executive area (for things like COSSA) to avoid redundancy.
  - d. Siwei: I have many areas which have large amount of texts which are not relevant to other executive positions.
  - e. Cian: We will have a lot of sections if we divide the group executive area into all of the subsections under each exec, although I see Stephen's point.
  - f. Siwei: If we have an area for introductions and then procedures, why would we need to put all information in the main area?
  - g. Stephen: the way I see it, you have a page for a topic, and at the top there would be a general introduction, and the bottom would have the information pertinent to the overseeing executive. In the VPC box you should only read responsibilities, timeline, etc for those executive, things which are soft skills.
- 4. **Motion** to approve a \$60.00 deposit for the rental of a flipchart for March 3's public speaking workshop. Cian/ Siwei. Motion carried 5/0/0.
  - a. Cian: This is a deposit.
- 5. **Motion** to appoint Colin Andrews as the Director of COSSA. Siwei/ Stephen. Motion carried 5/0/0.
  - a. **Motion** to go in-camera. Siwei/ Brett. Motion carried 5/0/0.
  - b. **Motion** to go ex-camera. Siwei/ Brett. Motion carried 5/0/0.
- 6. **Motion** to approve \$40.00 for a PRT Bake Sale. Siwei/ Cian. Motion carried 5/0/0.
  - a. The PRT would like to hold a bake sale next Friday for four hours in the PCL lounge. We will be selling chocolate banana bread.

- b. Budget:
- i. 1 cup margarine, softened (\$1.49 x 2)
  - ii. 2 cups white sugar (\$6 / 5 kg)
  - iii. 4 eggs (\$2.50 / doz)
  - iv. 6 bananas, mashed (\$.79 / lb)
  - v. 2 teaspoons vanilla extract
  - vi. 3 cups all-purpose flour (\$9.00 / 5lb)
  - vii. 2 teaspoons baking soda
  - viii. 1/4 cup unsweetened cocoa powder (\$4 )
  - ix. 1 cup lite sour cream (\$6)
  - x. 1 cup semisweet chocolate chips (\$6)
- c. This will allow us to make 6 loaves and if we can sell all of them for \$0.75 that would be a profit of \$5. Unfortunately that is not a lot but we would like to see how things work out with this. Also because we can only buy a few of the ingredients in bulk we could use whatever remains in the bake sales to come.
- d. Brett: why don't they sell it for \$1? More people carry loonies than quarters.
- e. Siwei: I will talk to Rebecca.
- f. Cian: I am in favour. The budget is very descriptive. I'm fairly sure we'll sell out.

## 6. Good and Welfare

Comments and criticisms of the meeting for the good and welfare of the organization.

## 7. Next Meeting

The next meeting of the Executive will be at 5:15p.m., March 7, 2012 in CCIS 1-033.

The chairperson of the next meeting will be Dustin Chelen

Minutes will be taken by Meika Ellis

## 8. Adjournment

**Motion** to adjourn the meeting at 5:57 p.m. Siwei/ Cian. Motion carried 4/0/0.