

The Interdepartmental Science Students' Society

Winter COSSA General Meeting

Agenda

Time: 5:00 P.M.

Date: February 10, 2014

Location: CCIS L1-140

Attendance

ISSS Members: *Victoria Pham (VPC), Laura Lee (Director of COSSA)*

COSSA Members: *Robin Manaloor (BCSA), Shauna Regan (UPSA), Emma McDonald (MSS), Logan Moran (MSS), Kameron Palmer (UPS), Ewa Makarewicz (Science Fundamentals), Melanie Chow (UPA), Bradley Poulette (UPA), Nora Salem (UPA), Nicole Jankovic (CSA), Marissa Clapson (CSA), Albert Jin (IMINSA)*

Chairperson: Laura Lee, ISSS Director of COSSA

Minutes: Victoria Pham, ISSS VP Community

1. Call to Order

Meeting called to order at **5:05 PM**. Shauna/Robin. Motion carries.

2. Presentations

1. COSSA Director, Laura Lee, transition and granting deadline
 - a. *Upcoming COSSA granting deadline on February 28, 2014 @ 4:00PM, online applications ONLY. Tips for successful granting applications. Good transition practices for COSSA groups, including emails, contacts and setting aside money for next school year's orientation.*
 - b. Laura - note that we'll make a powerpoint with all the granting dates and info to pass onto their successors, and we'll send that out after we decide on new dates for next year.
 - c. [Powerpoint from the meeting](#) - **Note: you will be getting a more comprehensive email in March for your transitions!**

2. Granting Update, VP Community, Victoria Pham
 - a. *Applications*
 - i. First Round: \$212.00 granted
 - ii. Second Round: \$5617.52 granted
 - iii. Amount remaining for Third Round: \$5170.48 (for events running from April 28, 2014 - October 30, 2014)

- b. *Automatic*
 - i. Full \$10 000 (\$5000 for DAs, \$5000 for PAs) granted. List will be compiled for those groups eligible for automatic granting during transitions for my successor, and you will be notified of what will be required of your group to receive the automatic granting in October 2014.

3. Discussion

1. President, Shauna Regan, Department Council Meetings

Attendance at department council meetings, activity, and support from ISSS.

- a. Shauna: Who has meetings with your Chairs? Want to know who's invited to those, if you're attending. Dean's office has been saying that no one has been attending their meetings or if they are they're dissatisfied with their input. What can we do to help you, if there are any barriers?
- b. Nora: I go to every departmental meeting, not much input I can give because it's budget a lot but if it's anything related to undergraduate I could.
- c. Shauna: Are they giving you enough input with the budget?
- d. Nora: Yes.
- e. Math: We have been invited in the past, but the structure of our group was different over the year.
- f. Shauna: If they're not cooperating, let me know.
- g. Math: We had in the past where we sat on the departmental council but now not really. Dustin Chelen used to sit on it.
- h. Chem: Don't know if invited, they might have but nothing important enough to bring to rest of the group. Will ask them and follow up with you.
- i. IMINSA: Don't get invited to departmental meeting but get invited to U of A Immunology Network where they have seminars with PhD students to discuss research but not really.
- j. Shauna: Different with Biological Sciences because there's no student group from Bio Sci right now.
- k. IMINSA: I can ask.
- l. Shauna: If you find out you're not being invited or don't have enough information to discuss information points, let us know and we can talk about it at Dean Council. Chairs will listen to their Deans. Fahim knows a lot about budget issues in the FoS, course change protocols and governance in general so he can help you out. If you ever feel like they're not listening to you, let us know.

2. Laura: Show of hands, which groups are interested in graduation banquets hosted by ISSS? UPA, CHEM, Math. Betty (vp.programming@issss.ca - send to Chem/Math. Check if Physics has filled it out).

4. **Question Period**
No questions.

5. **Adjournment**
Motion to adjourn the meeting at 5:19 PM. Shauna/Robin. Motion carries.